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How to stop double sided printing ricoh

To use this function, all pages of the received document must be of the same size-inform the sending party of this beforehand if necessary. You must also have paper set in the machine of the same size as that sent by the sending party. In Two-Sided Printing, this machine will correctly receive in A3, B4 JIS (Japanese Industrial Standard), A4, B5 JIS, A5 (11 x 17, 81/2 x 14, 81/2 x 11). The following table shows the results that can be achieved when receiving with this machine.This function works only when all pages are of the same width and received into memory.This function cannot be used with Combine Two Originals. After creating a document, open the Printing Preferences dialog box in the document's native application.The [Printing Preferences] dialog box appears. To use an existing One Click Presets, click the [One Click Presets] tab, and then click the icon in the [One Click Preset List:] box.If you do not wish to modify a custom setting that is already registered in the printer driver, change settings such as paper size and source tray as required, and then proceed to step 8. Click the [Detailed Settings] tab. In the [Menu:] box, click the [Edit] icon. In the [2 sided:] list, select [Open to Left] or [Open to Top]. Change any other print settings if necessary. To save current setting in the One Click Preset List, click [Register Current Settings...]. Enter a name and comment that describe the setting, and then click [OK].The newly registered icon appears in the [One Click Preset List:] area. Click [OK] to close the printer preferences dialog box. Print the document using the print function in the document's native application. After creating a document, open the [Printing Preferences] dialog box in the document's native application.The [Printing Preferences] dialog box appears. To use an existing One Click Presets, click the [One Click Presets] tab, and then click the [2 sided] icon in the [One Click Preset List:] box.If you do not wish to modify a custom setting that is already registered in the printer driver, change settings such as paper size and source tray as required, and then proceed to step 8. Click the [Detailed Settings] tab. In the [Menu:] box, click the [Edit] icon. In the [2 sided:] list, select [Open to Left] or [Open to Top]. Change any other print settings if necessary. To save current setting in the One Click Preset List, select the [Unregistered] icon in [One Click Preset List.], and then click [Register Current Settings...]. Enter a name and comment that describe the setting, and then click [OK].The newly registered icon appears with registered name in the [One Click Preset List:] area. Click [OK] to close the [Printing Preferences] dialog box. Print the document using the print function in the document's native application. Duplex printing is selected as the default setting. If you want to print on only one side, select [Off] for the two-sided printing setting.If you send a print job via USB 2.0 while the machine is in Sleep mode, an error message may appear after the print job is completed. In this case, check whether the document was printed. Open a document to print on the computer, and display the setting screen of the printer driver from the print menu in the application.The method to display a document varies depending on the applications.For example in Microsoft Word/Excel, click [Print] on the [File] menu, select the device to use, and then click [Printer Properties]. Specify the Document Size, Paper Type, Paper Tray, and other settings.You can specify the print settings on the [Frequently Used Settings] tab and [Detailed Settings] tab. Basic settings can be specified on the [Frequently Used Settings] tab, even if you do not use the [Detailed Settings] tab. One Click Preset List: Some of the useful functions such as Combine or 2-sided are registered. Click the icon of the function to select. You can register frequently used print settings in One-click settings.Registering Frequently Used SettingsJob Type: Select [Normal Print] to execute printing immediately.You can make a partial print as a test and proceed to print the rest of the document (Sample Print).Making a Partial Print as a Test and Printing the Rest of the DocumentYou can store documents in the machine (Locked Print, Hold Print, or Stored Print).Storing Documents to Print in the MachineDocument Size: Select the size of the document to print.Orientation: Specify the orientation of the document. Select Portrait or Landscape.Paper Type: Select the type of paper to use.Input Tray: Select the tray loaded with the paper to use. When you select [Auto Tray Select], a suitable paper tray is selected automatically according to the specified [Print On] and [Paper Type].Color/ Black and White: Select the print color.You can print in universal color by using the following settings: [Detailed Settings] tab [Print Quality:Standard] "Barrier-free Color Management" [On] Copies: Enter the print quantity. On the [Detailed Settings] tab, you can configure the advanced settings. Change the menu and specify the setting items. The caution icon () indicates that there are disabled items. Click the icon to check the cause. After completing the configuration, click [OK] to print. On the [Devices and Printers] screen, right-click the printer icon of the machine, and then click [Print Settings] to change the default values of the printer settings.When you use the driver distributed from the print server, [Standard settings] specified in the print server are displayed as the default. In the following example procedure, OS X 10.13 is used. The procedure may vary for different versions. Open a document to print on the computer, and click [Print] on the [File] menu. Select the printer you use from "Printer:". Specify Paper Size, Orientation, and other settings. Copies: Enter the print quantity.Paper Size: Select the size of the document to print.Orientation: Specify the orientation of the document. Select Portrait or Landscape. Select a category from the pop-up menu, and then specify the paper tray and paper type. Paper Feed All Pages From: Select the tray loaded with the paper to use. When you select [Auto Select], a suitable paper tray is selected automatically according to the specified paper size and paper type.When the paper of the specified size is not loaded on the machine, printing is performed following the settings of the machine. Printer Features Select a category in " Feature Sets", and then specify the setting items. Basic Color Mode: Select the print color. Paper Paper Type: Select the type of paper to use. After completing the configuration, click [Print] to print. I changed the defaults to single sided. Single sided...Because someone will eventually scan something that was printed and then forget to scan both sides..... No... I have'nt done this.... We default to duplex and users have largely gotten used to choosing simplex when needed after a couple of months. We also force any print jobs from Outlook to print in B&W. We got quite a bit of push back but for once we have support from the higher ups as our organization is working towards being green. A wise sys admin once said: Everyone wants to save paper and be environmentally conscious...until it's their print job :JIMHO, single-sided.How often do you update print drivers? Not often, once a year maybe, that isn't the issue so much, pain the butt but I can accept that. Do you stand outside the bathroom and hand out single squares? Saving paper is not a good use of IT time.For a copier, we create multiple "devices" on the print server. One is for B&W single-sided, one for B&W double-sided, one for color, and so on. Then, users simply have to pick the correct (and aptly-named) printer instead of having to fiddle around with printer settings. Always double sided. Since about a year the only thing we sometimes print for outside use are invoices and only when the other side requires printed invoices all other is going over email. Beginning of the year when switched map (I am the sole in house it person and not fulltime on IT) I warned them of our beg files and storage space needs. And our big internet file transfers. Still the thought I was overreacting, copper of weeks ago the came back on that, a lot of big file transfers (over 200 gb is normal) one end out and almost no printing (I order 2 times a year about 20 boxes of paper.) duplex should be the norm. I find many offices do not do this but turn around and reuse paper. Depending on driver options of the vendor and machine configuration ability, quick sets for various print options can simplify choices for users. As an aside, we often configure color control on HP printers to restrict color printing from email or Web pages. Too many color pages are wasted by users. JeffLew07 wrote:A wise sys admin once said: Everyone wants to save paper and be environmentally conscious...until it's their print job :JIMHO, single-sided.How often do you update print drivers?In my office, the default is double-sided and people complain about it constantly! After explaining how to switch the setting, they'll reprint single sided which then defeats the concept of being environmentally conscious. I'd have to agree to single-sided as well. :) Support Communities / Mac OS & System Software / OS X Mavericks Looks like no one's replied in a while. To start the conversation again, simply ask a new question. Question: Q: Hi,Our office is using a Ricoh MP C6502 PS printer. I added the printer to my iMac (Late 2013, running 10.9.1) by IP address, using the LPD - as recommended by our vendor. Other computers in the office, similarly configured, aren't having this problem. But on my computer, the default print setting (under the Layout dropdown) is Two-Sided: Long-edge binding. I've tried changing the default print settings, but the changes don't stick. I have also deleted & re-added the printer as well as totally resetting the print sytem (, but every time I print something, two-sided printing is set to "Long-Edge binding". Any suggestions on how to approach this? I also tried using the CUPS system to change the default to double sided printing = off, but this didn't take either. Thanks in advance.Tom iMac OS X Mavericks (10.9.1), Late 2013 iMac 27 inch Posted on Feb 18, 2014 3:41 PM Reply I have this question too (25) I have this question too Me too (25) Me too Answer: A: Answer: A: Hi Tom,I just tested your issue and was able to default the C6502 driver to single sided via CUPS.Via the General menu, I changed the Duplex setting to Off as shown below.After saving the default and authenticating the change, I then opened a document and selected the Layout menu, which showed Two-Sided as Off. Posted on Feb 18, 2014 5:05 PM Page content loaded Feb 18, 2014 5:05 PM in response to TomRinOK In response to TomRinOK Hi Tom,I just tested your issue and was able to default the C6502 driver to single sided via CUPS Via the General menu, I changed the Duplex setting to Off as shown below.After saving the default and authenticating the change, I then opened a document and selected the Layout menu, which showed Two-Sided as Off. Feb 18, 2014 5:05 PM Reply Helpful Thread reply - more options Feb 19, 2014 10:13 AM in response to PAHU In response to PAHU Thank you! This did the trick. The one thing I overlooked before was saving the setting after I changed from Long Edge to Off. There's no save button on the "General" tab, but I switched back to the "Options Installed" tab and then saved. Tom Feb 19, 2014 10:13 AM Reply Helpful Thread reply - more options Jan 27, 2017 11:07 AM in response to TomRinOK In response to TomRinOK For those of us less in the know about what the ***** CUPS is, I made more detailed instructions after doing some additional troubleshooting: Open Safari (must be Safari) and type this in: If this screen pops up, move on to step 5: If this screen pops up, move on to step 2: 2. Click the magnifying glass icon in the top right corner of your Mac. This will open "spotlight search." Search for: terminal A box will appear like the image pictured below: 3. Copy and paste the following into the box, then hit the return key: cupsctl WebInterface=yes It will seem as though nothing happened, that's good! *If any error messages occur, you have probably just copy and pasted incorrectly. Try again. 4. Refresh the localhost page on Safari. You should now see the CUPS main page (see first image). 5. At the top of the page (currently on HOME) click on the ADMINISTRATION tab. 6. Click on the MANAGE PRINTERS button. 7. Select the printer you'd like to change, your printer names will vary: 8. once you've selected a printer, select the following drop-down menu and choose SET DEFAULT OPTIONS: 9. Under the GENERAL tab, go to DUPLEX and select OFF in the drop down menu: 10. Now click the OPTIONS INSTALLED tab. You will arrive at this screen: 11. Click SET DEFAULT OPTIONS* *You may or may not be prompted to enter a username and password. The username and password will need to be one who has administrator privileges. Once this information is successfully entered, you should see this page: Your default printer settings will now be set to one- sided! Jan 27, 2017 11:07 AM Reply Helpful Thread reply - more options User profile for user: TomRinOK Question: Q: Ricoh MP C6502 - can't change default 2-sided printing IT Support, Printing, Windows Click the Windows Button Type "Control Panel" into the Search box in the Windows Menu Choose "View Devices and Printers" under Hardware and Sound (if you are in Category Mode) or choose "Devices and Printers" (if you are in either Large or small icon mode) Right click on the Ricoh MP C2503 / C5503 printer Select "Printing Preferences" from the Right Click Menu In the Printing Preferences Dialog Box Ricoh MP C2503 Printing Preferences Dialog Box Click on the Detailed Settings Tab Click on Edit in the 'Menu' field Click on the 'Long Edge Bind' option under 2 sided (see highlighted option on the right) and select OFF A second and separate location for this setting can be located following the above steps up to step #4 5. Select 'Printer Properties' from the Right Click Menu 6. Select the 'Advanced' tab (4th tab from the left) 7. Click the Printing Defaults button 8. Continue with step 6 in the above directions. by Matthew Adams Windows & Software Expert Matthew is a freelancer who has produced a variety of articles on various topics related to technology. His main focus is the Windows OS and all the things surrounding it. He is passionate about... Read more Posted: Jul 28, 2019 To fix various PC problems, we recommend DriverFix: This software will keep your drivers up and running, thus keeping you safe from common computer errors and hardware failure. Check all your drivers now in 3 easy steps: Download DriverFix (verified download file). Click Start Scan to find all problematic drivers. Click Update Drivers to get new versions and avoid system malfunctions. DriverFix has been downloaded by 0 readers this month. A lot of printers can automatically print on both sides of the paper. Printing on both sides of the paper is otherwise known as automatic duplex printing, which is becoming a more standard printer option. If a printer always prints double-sided, users need to disable duplex printing via print settings. There are various print setting windows, tabs, and menus that can include duplex print options; so users might need to configure more than one duplex print option to ensure that their printers don't always print double-sided. How do I get my printer to stop printing double-sided? 1. Turn Off the Printer's Default Duplex Printing Option First, make sure the default duplex printing option is off on the printer's print preferences window. To do that in Windows 10, click the Start menu's Settings button. Click Devices, then open a Bluetooth & other devices tab. Click Devices and printers to open the Control Panel window in the snapshot directly below. Right-click the default printer and select the Printing preferences option, which will open the printer's settings window. Then look for a two-sided duplex printing option on one of that window's tabs. The printing preferences window's Page Layout or Advanced tabs might include the two-sided printing option. Tweak and optimize printer performance with these printer management software solutions. 2. Deselect Duplex Printing Within the Third-Party Software's Print Settings A lot of third-party software also includes a two-sided print option within their printing settings. For example, Google Chrome includes the Two-sided option shown directly below. Word includes a Print on Both sides option under Settings for printers that support duplex printing. So, users also need to deselect the duplex printing setting within the software they print from to ensure their printers don't print double-sided. Furthermore, a lot of printers also include their own menu screens that are completely separate from Windows. Some users might also need to disable duplex printing via their printers' menu screens. Look for the two-sided print options on the menu screen's general or ECO settings menus. RELATED ARTICLES TO CHECK OUT: This article covers:Topics: Printer Errorswindows 10 fix Was this page helpful? 3 Start a conversation

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